

**MINUTES OF MEETING  
SCENIC HIGHWAY  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Scenic Highway Community Development District was held on Thursday, **August 20, 2020** at 10:45 a.m. via Zoom Teleconference, pursuant to Executive Order 20-69, issued by Governor DeSantis, as amended and supplemented.

Present and constituting a quorum were:

Lauren Schwenk	Vice Chairwoman
Patrick Marone	Assistant Secretary
Jack Berry	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	Hopping Green & Sams
April Payeur	Developer's Office

*The following is a summary of the discussions and actions taken at the August 20, 2020 Scenic Highway Community Development District's Regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order. There were four members present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted there were no members of the public present at the meeting.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the May 21, 2020  
Board of Supervisors Meeting**

Ms. Burns presented the May 21, 2020 meeting minutes and asked for questions, comments, corrections, or on the minutes. The Board had no changes.

On MOTION by Mr. Marone, seconded by Ms. Schwenk, with all in favor, the Minutes of the May 21, 2020 Board of Supervisors Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Public Hearing**

On MOTION by Mr. Berry, seconded by Mr. Rhinehart, with all in favor, to OPEN the Public Hearing, was approved.

Ms. Burns stated the public hearing had been advertised in the paper, and she noted that there were no members of the public there to provide comments.

On MOTION by Mr. Berry, seconded by Mr. Rhinehart, with all in favor, to CLOSE the Public Hearing, was approved.

**A. Public Hearing on the Adoption of the Fiscal Year 2021 Budget**

**i. Consideration of Resolution 2020-08 Adoption of the District’s Fiscal Year 2021 Budget and Appropriating Funds**

Ms. Burns stated the budget is included in the package for review attached as Exhibit ‘A’. The total proposed amount for the budget is \$166,127. Ms. Burns stated that the expenses will only be billed as they are incurred. Ms. Burns stated that there are field items contemplated in this budget based on the development timelines and no amenity expenses included in this budget. Ms. Burns asked for any questions. Hearing none,

On MOTION by Mr. Berry, seconded by Ms. Schwenk, with all in favor, Resolution 2020-08 Adoption of the District’s Fiscal Year 2021 Budget and Appropriating Funds, was approved.

**ii. Consideration of Developer Funding Agreement**

Ms. Burns stated this agreement is with JMBI Real Estate, LLC and they will agree to fund the operation to maintenance of the District based on the budget that was outlined. Ms. Burns asked for any questions. Hearing none,

On MOTION by Mr. Berry, seconded by Mr. Rhinehart, with all in favor, the Developer Funding Agreement, was approved.

**FIFTH ORDER OF BUSINESS**

**Acceptance of Fiscal Year 2019 Audit Report**

Ms. Burns noted the report is a summary and report to management that outlines the audit. It was a clean audit and there were no instances of noncompliance.

On MOTION by Mr. Berry, seconded by Mr. Rhinehart, with all in favor, the Fiscal Year 2019 Audit Report, was accepted.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-09 Designation of Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2021**

Ms. Burns stated the resolution in the package has the schedule contemplated to be the same as the current year. Mr. Berry asked if the meetings were going to be continued using Zoom. Ms. Burns stated that the meetings would continue to be advertised on Zoom as long as the Executive Order is extended. At this time, it is extended through October 1<sup>st</sup>. If it gets extended past October 1<sup>st</sup>, they will continue to do meetings through Zoom.

On MOTION by Mr. Berry, seconded by Mr. Rhinehart, with all in favor, the Resolution 2020-09 Designating the Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2021, was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.

**C. District Manager's Report**

**i. Approval of Check Register**

Ms. Burns presented the check register from May 14 to August 13 totaling \$1,139.04.

On MOTION by Mr. Berry, seconded by Mr. Rhinehart, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns stated that the financials are included in the package, but no action is needed.

EIGHTH ORDER OF BUSINESS

Consideration of Phase 3 Construction RFP

Ms. Schwenk stated that an RFP needed to be advertised for Phase 3. Ms. Burns stated they could go through the dates and authorize staff to issue the RFP. Ms. Burns stated the bids would be picked up on August 25th, the questions on September 11th and the bids due September 25th. The bids will be reviewed and ranked at the October 15th meeting.

On MOTION by Ms. Schwenk, seconded by Mr. Berry, with all in favor, Placing the Ad as Outlined and Authorization for Staff to issue an RFP, was approved.

Ms. Burns asked for a motion to accept the Evaluation Criteria as presented.

On MOTION by Mr. Berry, seconded by Ms. Schwenk, with all in favor, the Evaluation Criteria, was approved.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Berry, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman